



- \* Level 1: Tutorial support sessions, materials and exams in this language
- \* Level 2: Tutorial support sessions, materials, exams and seminars in this language
- \* **Level 3: Tutorial support sessions, materials, exams, seminars and regular lectures in this language**

Faculty of Business Economics Academic Year 2020/2021	
1. COURSE BASIC INFORMATION	
<b>COURSE NAME:</b> HUMAN RESOURCE MANAGEMENT	<b>CODE:</b> 5.01.02.E021
<b>LANGUAGE:</b> english	<b>LEVEL:</b> 3
<b>YEAR:</b> 3 <sup>rd</sup>	<b>SEMESTER:</b> 5 <sup>th</sup>
	<b>ECTS CREDITS:</b> 7
2. LECTURER BASIC INFORMATION:	
<b>NAME:</b> Jamila Jaganjac	
<b>e-mail:</b> <a href="mailto:jamila.jaganjac@unvi.edu.ba">jamila.jaganjac@unvi.edu.ba</a>	
<b>LANGUAGE:</b> english	<b>LEVEL:</b> 3
<b>Course goals:</b>	Introduce students with human resource management policy in a contemporary environment.
<b>Competencies/learning outcomes</b>	After successful mastery of this course, students are trained to establish efficient human resource management models at all levels of management.
<b>Skills</b>	Management techniques and motivation of employees, for a successful business.
<b>Content description:</b>	<ol style="list-style-type: none"> <li>1. Introduction to Human Resource Management</li> <li>2. HR management challenges</li> <li>3. Strategic HR management and planning</li> <li>4. Job analysis</li> <li>5. Recruiting and selecting human resources</li> <li>6. Training human resources</li> <li>7. Talent management and development</li> <li>8. Performance management</li> <li>9. Compensating human resources</li> <li>10. Global human resource management</li> </ol>
<b>Teaching methodology</b>	
Lectures are held in forms: ex cathedra, discussion, guest lecturer. Practical classes of the course include group and individual case study, discussion	
Assessment methodology	
<b>a) Full time students</b>	<b>b) Part-time students</b>
1. WrittenTest 1 ( the first 50% of the content) .....30 points	1. WrittenTest 1 ( the first 50% of the content) .....30 points
2. Written Test 2 (other 50% of the contenst).....30 points	2. Written Test 2 (other 50% of the contenst).....30 points
3. Lecture and practical classes (attendance and activity).....20 points	3. Case study/Seminar paper.....30 points
4. Practical classes (case study/presentaton).....20 points	4. Presentation of activity 3.....5 points
	5. Attendance at one of the lectures.....5 points
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	Total :.....100 points

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**NOTE:** To achieve the final grade, the student needs to obtain a minimum of 30 points (cumulative for test 1 and test 2, and a minimum of 10 points for one of the tests ) in order to add points from other activities. To pass the course, the student needs to obtain 55 points.

**BOOKLIST:**

1. Mathis. L. Robert., Jackson. H.John. (2008). Human Resource Management. Thomson South –Western. 12<sup>th</sup> edition
2. Skripak, Stephen J. (2018). Fundamentals of Business, 2nd Edition, Blacksburg, VA: VT Publishing. <http://hdl.handle.net/10919/84848> (chapters: 12)  
Licensed with CC BY-NC-SA 4.0 <https://creativecommons.org/licenses/by-nc-sa/4.0>.
3. Delloite (2019) . Leading the social enterprise: Reinvent with a human focus. Deloitte Insights [https://www2.deloitte.com/content/dam/insights/us/articles/5136\\_HC-Trends-2019/DI\\_HC-Trends-2019.pdf](https://www2.deloitte.com/content/dam/insights/us/articles/5136_HC-Trends-2019/DI_HC-Trends-2019.pdf)