



Application for MBA

International Business Administration at University VITEZ



**Application for MBA
International Business Administration**

UNIVERSITY "VITEZ"

**Faculty of Business Economics in
Cooperation with Circle International**

Personal Details

Last Name

First Name (s)

D of Birth

Address

Telephone Number (Home)

Email

**Do you have a disability which may
have a bearing on this application**

YES/NO

**Do you require a VISA/
Certificate of Sponsorship?**

YES/NO

Educational Achievements

Place of Study

Dates of Study

Qualifications Awarded

Grade

Membership of Professional Bodies

Name of Association

Date Awarded

**Indicate whether by exam-
ination or by invitation**

Level

Training (Please give details of relevant training undertaken)**Date****Present or most recent experience****Name of Employer (for paid work)****Job****Salary****Date commenced****Notice required****Brief Description of Duties and Responsibilities****Previous and other relevant experience****Name/Address of Employer****Job Title****Month****From****Year****Month****To****Year**

Supporting Information

References

One of your referees should have knowledge of your current or most recent work if applicable. We normally only take up references for the successful candidate

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|----|---------------|--|
| 1. | First | Last Name |
| | Address | Tel. No |
| | | Position in Organisation |
| | Post Code | Professional relationship to applicant |
| | | |
| 2. | First | Last Name |
| | | Tel. No |
| | | Position in Organisation |
| | Post Code | Professional relationship to applicant |
| | | |
| 3. | First Name | Last Name |
| | Address | Tel. No |
| | | Position in Organisation |
| | Post Code | Professional relationship to applicant |
| | Email Address | |

Have you ever been convicted of a criminal offence? NO (*Delete as appropriate*)

(Your attention is drawn to the fact that under the Rehabilitation of Offenders Act 1974 you may be entitled to answer 'no' to this question even if you have, in the past, been subjected to criminal proceedings resulting in conviction(s). However, certain types of employment are excluded, under the Rehabilitation of Offenders Act 1974 (Exemptions) Order, 1975, from the protection of the Act. It is therefore, suggested that you take the appropriate advice if you are in any doubt as to the correct answers to give).

If yes, please specify date of conviction, Court, nature of offence and sentence imposed.

Data Protection Act 1998

Information provided by this application form will be used by us to assess your suitability for employment with us and for recruitment and other related HR purposes only. You are requested to provide sensitive information such as disability or ethnic origin for the purpose of equal opportunities monitoring. We will not provide this information to any third party unless required to do so by law or other regulatory purposes or with your consent. You have a right to request a copy of any information we hold on you and to have any inaccurate data corrected.

Declaration

I certify that the information given on this form is correct.

I understand that any wilful omission or falsification may lead to the disqualification of this application or dismissal if appointed to the post applied for.

I am not in receipt of an occupational pension from the University of Central Lancashire

Signed

Please EMAIL this form to: the university of Vitez marked Circleinternational

Monitoring Information

Equal Opportunities Policy

"The University will promote, plan, manage and monitor equal opportunities and, in particular, will monitor race, gender, sexual orientation, religion or belief and disability in relation to its student and staff profiles. Appropriate positive action will be taken to ensure an equitable gender balance and appropriate representation of minority ethnic groups and people with disability"

The information you supply will be kept strictly confidential. It will not be seen or used during the selection process and will be used for statistical monitoring purposes only.

Last Name

First Name (s)

Date of Birth:

Gender: Male/Female

Disability:

Do you consider yourself to have a disability? YES/NO

If YES, is there any assistance you would like the University to provide for you to do this job

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Sexual Orientation:

Heterosexual / Straight

Gay / Lesbian

Bisexual

Other

Religion / Belief

Christian

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion

Ethnic Monitoring

What is your nationality?

What is your ethnic group?

Choose one section from (a) to (e) then tick the appropriate choice to indicate your cultural background

(a) White

British

Any other White background

Please write below

.....

(b) Mixed

White & Black Caribbean

White & Black African

White & Asian

Any other Mixed background

Please write below

.....

(c) Asian or Asian British

Indian

Pakistani

Bangladeshi

Any other Asian background

Please write below

.....

(d) Black or Black British

Caribbean

African

Any other Black background

Please write below

.....

(e) Chinese or other Ethnic Group

Chinese

Any other

(please write below)

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Candidates are required to submit the following documents:

1. First cycle diploma (verified copy)
2. Curriculum
3. Diploma supplement (verified copy)
4. 2 photos
5. Copy of the passport