Application for MBA

International Business Administration at University VITEZ
### Personal Details

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name (s)</th>
<th>D of Birth</th>
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</thead>
<tbody>
<tr>
<td></td>
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<table>
<thead>
<tr>
<th>Address</th>
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<tbody>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Number (Home)</th>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>Email</th>
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<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Do you have a disability which may have a bearing on this application</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you require a VISA/Certificate of Sponsorship?</td>
<td>Yes/No</td>
</tr>
</tbody>
</table>

### Educational Achievements

<table>
<thead>
<tr>
<th>Place of Study</th>
<th>Dates of Study</th>
<th>Qualifications Awarded</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

### Membership of Professional Bodies

<table>
<thead>
<tr>
<th>Name of Association</th>
<th>Date Awarded</th>
<th>Indicate whether by examination or by invitation</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>
### Present or most recent experience

<table>
<thead>
<tr>
<th>Name of Employer (for paid work)</th>
<th>Job</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date commenced</td>
<td>Date commenced</td>
<td>Notice required</td>
</tr>
<tr>
<td>Brief Description of Duties and Responsibilities</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Previous and other relevant experience

<table>
<thead>
<tr>
<th>Name/Address of Employer</th>
<th>Job Title</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Month</td>
<td>Year</td>
</tr>
</tbody>
</table>

**References**

One of your referees should have knowledge of your current or most recent work if applicable. We normally only take up references for the successful candidate.

1. **First** Name
   **Last Name**
   **Address**
   **Tel. No**
   **Position in Organisation**
   **Post Code**
   **Professional relationship to applicant**

2. **First** Name
   **Last Name**
   **Address**
   **Tel. No**
   **Position in Organisation**
   **Post Code**
   **Professional relationship to applicant**

3. **First Name**
   **Last Name**
   **Address**
   **Tel. No**
   **Position in Organisation**
   **Post Code**
   **Professional relationship to applicant**

   **Email Address**

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**Have you ever been convicted of a criminal offence?**

NO  *(Delete as appropriate)*

(Your attention is drawn to the fact that under the Rehabilitation of Offenders Act 1974 you may be entitled to answer 'no' to this question even if you have, in the past, been subjected to criminal proceedings resulting in conviction(s). However, certain types of employment are excluded, under the Rehabilitation of Offenders Act 1974 (Exemptions) Order, 1975, from the protection of the Act. It is therefore, suggested that you take the appropriate advice if you are in any doubt as to the correct answers to give).

If yes, please specify date of conviction, Court, nature of offence and sentence imposed.

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**Data Protection Act 1998**

Information provided by this application form will be used by us to assess your suitability for employment with us and for recruitment and other related HR purposes only. You are requested to provide sensitive information such as disability or ethnic origin for the purpose of equal opportunities monitoring. We will not provide this information to any third party unless required to do so by law or other regulatory purposes or with your consent. You have a right to request a copy of any information we hold on you and to have any inaccurate data corrected.

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**Declaration**

I certify that the information given on this form is correct.

I understand that any wilful omission or falsification may lead to the disqualification of this application or dismissal if appointed to the post applied for.

I am not in receipt of an occupational pension from the University of Central Lancashire

Signed  .............................................

Please EMAIL this form to: the university of Vitez marked Circleinternational
Monitoring Information

Equal Opportunities Policy
"The University will promote, plan, manage and monitor equal opportunities and, in particular, will monitor race, gender, sexual orientation, religion or belief and disability in relation to its student and staff profiles. Appropriate positive action will be taken to ensure an equitable gender balance and appropriate representation of minority ethnic groups and people with disability"

The information you supply will be kept strictly confidential. It will not be seen or used during the selection process and will be used for statistical monitoring purposes only.

Last Name ............................................................................
First Name (s) .......................................................................
Date of Birth:………………………………………………..
Gender: Male/Female
Disability: Do you consider yourself to have a disability? YES/NO
If YES, is there any assistance you would like the University to provide for you to do this job

Sexual Orientation: Heterosexual / Straight
Gay / Lesbian
Bisexual
Other

Religion / Belief
Christian
Buddhist
Hindu
Jewish
Muslim
Sikh
Any other religion

Ethnic Monitoring

What is your nationality? .................................
What is your ethnic group?
Choose one section from (a) to (e) then tick the appropriate choice to indicate your cultural background
(a) White
British

Any other White background
Please write below

(b) Mixed
White & Black Caribbean
White & Black African
White & Asian
Any other Mixed background
Please write below

(c) Asian or Asian British
Indian
Pakistani
Bangladeshi
Any other Asian background
Please write below

(d) Black or Black British
Caribbean
African
Any other Black background
Please write below

(e) Chinese or other Ethnic Group
Chinese
Any other
(please write below)
Candidates are required to submit the following documents:

1. First cycle diploma (verified copy)
2. Curriculum
3. Diploma supplement (verified copy)
4. 2 photos
5. Copy of the passport